



**SYLLABUS**  
**SPANISH FOR SPANISH SPEAKERS I and II**

City of Hialeah Educational Academy

**Mrs. Nardin**

**snardin@coheaedu.com**

2024-2025

Welcome to the Spanish class.

**COURSE GOALS AND OBJECTIVES**

Throughout this course I expect you will:

- Discover how rich Spanish language is and its enormous historical, economic, and cultural significance.
- Understand how learning another language allows people to function more effectively in multilingual communities.
- Utilize technology such as video, audio, internet activities to further learning and comprehension of the target language.
- Engage in conversation in Spanish, express feelings, ideas, and exchange opinions.
- Demonstrate understanding of spoken and written Spanish on a variety of topics.

**SUPPLY LIST**

- ✓ **a composition notebook**
- ✓ highlighters
- ✓ pencils
- ✓ blue or black pens
- ✓ sharpener
- ✓ eraser

**CLASSROOM RULES**

1. Speak **Spanish**
2. Treat everyone and everything with **respect**. Keep hands to yourself and use kind words.
3. Be **responsible** for your own work, making sure it is completed to the best of your ability.
4. Work quietly and **do not disturb** others.
5. **Follow the teacher's directions.**
6. **Be on time** for class.
7. **Make the best use of your time.**

**CLASSROOM DIRECTIONS**

1. **Place your phone in the phone box. Phones (or any other electronic communication devices) are not allowed during instructional time unless expressly directed by a teacher, solely for educational purposes, according to House Bill 379 approved by the Governor and effective from July 1<sup>st</sup>, 2023. It is mandated by law.**
2. Every day, the date and the student's name must be written in the upper right corner of the page, followed by the content of the lesson.
3. **All your work must reflect your name on Google Classroom or I will NOT know who you are.** Do not use nicknames.
4. If you have been assigned **IPADS, it is mandatory to bring them to class and keep them charged to work.** Noncompliance with this direction will result in inability to work due to negligence.



**SYLLABUS**  
**SPANISH FOR SPANISH SPEAKERS I and II**  
City of Hialeah Educational Academy  
**Mrs. Nardin**  
**snardin@coheaedu.com**  
2024-2025

**5. Seats in the classroom will be assigned by the teacher.**

### SCHEDULE

Classes begin at 7:45 a.m. and finish at 2:30pm  
8 periods (day A 1, 3, 5, 7- day B 2, 6, 8)

### COMMUNICATION WITH PARENTS AND GUARDIANS

The communication with families and guardians will be through:

- COHEA email: snardin@coheaedu.com
- Parent-teacher conferences
- The teacher's profile can be found on the school website.

### COMMUNICATION WITH STUDENTS

The communication with students will be through:

- COHEA email: snardin@coheaedu.com
- The Remind app

### GRADES

- ✓ **EARNED**, not given.
- ✓ The gradebook via [dadeschools.net](https://dadeschools.net) will be used to record all grades.
- ✓ Please note that a Z grade will be entered for assignments that are missing (i.e., if a student was absent). After submission of assignment, the Z grade will become updated to the students earned grade with an **excused absence** per Miami Dade Schools Regulations.

### GRADES BREAKDOWN

Tests	20%
Quizzes	20%
Classwork	30%
Homework	5%
Projects/Cooperative presentations	25%

### GRADING SCALE

A	100-90
B	89-80
C	79-70
D	69-60
F	59-50
No submitted assignment	Z (FF=00)

**Students will lose points/drop grade for the following reasons:**

Nonparticipation

Unexcused absences/tardiness

Disruptive behavior, and other displays incompatible with receiving proper instruction, such as: misrepresentation, failure to follow classroom procedures, gum chewing, no ID, hall pass abuse, using profane language, inappropriate expressions of affection, rudeness, disrespect towards a student, a teacher, a member of the staff, the uniform, or the school.

Leaving class without permission.

Possession of inappropriate items or materials.



**SYLLABUS**  
**SPANISH FOR SPANISH SPEAKERS I and II**  
City of Hialeah Educational Academy  
**Mrs. Nardin**  
**snardin@coheaedu.com**  
2024-2025

**ATTENDANCE**

Regular attendance is important. Parents/Guardians must submit evidence to the school's office when the student has been absent for a justified cause. Only students with excused absences will be allocated to make-up assignments and tests. It is the student's responsibility to find out what work it is missed through Google classroom, class peers, teacher's email, etc. and turn it completed in the first day upon the student's return to school. Tests and quizzes will have to be made up within 72 hours after the student's return to class.

**HOMEWORK AND ASSIGNMENT POLICY**

We will be working on different projects throughout the semester. **I will post it on Google Classroom.**

Students are expected to turn in assignments on time. **Late work will not be accepted** unless a student has an excused absence, requires special accommodation, or has valid circumstances that merit an extension. Extenuating circumstances must be communicated as they arise, rather than later. Assignments that are not turned in will result in two zeros. (Z)

**CHEATING AND PLAGIARISM**

Students are expected to submit original work. Plagiarism of any kind and copying answers from classmates during tests or other assignments **will not be tolerated** and will result in zero for those students involved and will be dealt with according to the school guidelines.

**DISCIPLINARY ENFORCEMENT**

Class rules and procedures will be enforced through the allocation of HERO positive and negative points.

**Students will lose points for the following reasons:**

Nonparticipation

Unexcused absences/tardiness

Disruptive behavior, and other displays incompatible with receiving proper instruction, such as: misrepresentation, failure to follow classroom procedures, gum chewing, no ID, hall pass abuse, using profane language, inappropriate expressions of affection, rudeness, disrespect towards a student, a teacher, a member of the staff, the uniform, or the school.

Leaving class without permission.

Possession of inappropriate items or materials.

**Repeated noncompliance will result in the student being referred to the main office.**

**PLEASE COMPLETE AND SIGN THE CONTRACT BELOW, IN THE NEXT PAGE.  
THEN RETURN THE CONTRACT SIGNED TO THE TEACHER BEFORE 08/30/2024**



**SYLLABUS**  
**SPANISH FOR SPANISH SPEAKERS I and II**  
City of Hialeah Educational Academy  
**Mrs. Nardin**  
snardin@coheadu.com  
2024-2025

**SYLLABUS IS DUE BY 8/30/2024**

**Please answer all questions accurately AFTER reading the syllabus with a parent/guardian.**

Student full name	
Class period	
Student Colegia email	
Parent/ Guardian's name	
Parent/ Guardian's email	
Parent phone number	

We, the parent/guardian(s) have fully read and understood Ms. Nardin's course expectations contract for SPANISH I and will do my best to help our child fulfill his/her responsibilities as a student and participant in this class. \*

Student signature	Date
Parent/ Guardian signature	Date